

ITEM I.B. – ACTION

ALAMEDA COUNTY
WORKFORCE INVESTMENT BOARD

MINUTES

MEMBERS PRESENT

Baker, Ken
Baldovinos, Yolanda
Brewer, Bob
Bryant, Guy
Burton, Winston
Johnson, David
Johnson, Tamara
Keating, Jerry
Kennerk, Daniel
Kern, Bruce
Padilla, Jose
Paxson, James

MEMBERS ABSENT

Croswell, Ken
Devlin, Doug
Gardner, Matt
Giggleman, Martha
Harris, Joyce
Kurtz, Elaine
Lee, Steve
Marshall, Brigitte
Meyer, Helen
Raty, Scott
Robertson, Laurie
Sims, Luke
Sutton, Chad
Vance, Octobere
Walters, Dan
Woo, Theresa

STAFF PRESENT

Chen, Dorothy
Castro, Patti
Fox, Flo
Bertuccelli, Roy
Flores, Rosario
Myers, Jane
Slater, Linda
Ward, Cotrell

Ken Baker, Chairperson, called the meeting of the Alameda County Workforce Investment Board to order at 9:12 AM on Thursday, March 13, 2008. A quorum was present.

ITEM I.B. – MINUTES OF ALAMEDA COUNTY WIB FOR DECEMBER 13, 2007. A motion to approve the minutes of December 13, 2007 was made by **Brewer/ Bryant/carried.**

ITEM I.C. – WIB CHAIR REPORT. Chairperson Baker stated that at the end of March 2008 there will be a Bay Area Central Coast Confirmation roundtable to be held in Oakland at the East Bay Community Foundation building. The purpose of the roundtable is to discuss the critical elements of a comprehensive workforce system and to consider factors that will influence California economic competitiveness in the 21st century global economy. We will have local WIB representation. The roundtable is sponsored by the State WIB.

ITEM I.D. – COMMITTEE CHAIRS' REPORTS.

Brenda Johnson, Youth Policy Council (YPC) Chair, stated the YPC met on February 4, 2008 and there were a number of items that were covered at this meeting (Action Items V.B and V.C. on today's agenda that were approved by the YPC). The performance for the 2006/2007 of the youth measures were exceeded and staff is working with our providers to ensure that measurements are even higher for next fiscal year. Five agencies submitted proposals.

Patti Castro, on behalf of Helen Meyer, Workforce Systems Committee Chair, stated the Committee met on February 20, 2008 and three Action Items were discussed and approved – today's

Consent Item IV.A. and Action Items V.C., V.D. and VE. Providers were able to highlight some of the profiles of clients and participants in their programs.

ITEM I.D. – DIRECTOR’S REPORT. Dorothy Chen, Director, gave an update on the status of the **WIA reauthorization**. WIA has not been reauthorized since 2003. She attended a WIB Directors meeting in Burlingame, CA where it was stated that we would not have a reauthorization in 08/09 and most likely will be postponed until after the election.

We received funds from the Department of Labor (DOL) to mitigate the layoffs from the **mortgage crisis**. Approximately 12 WIBs received funding within California, and we applied for the grant back in October 2007. We received approximately \$162,000 which is about half of what we asked for. Our Smartware system has identified approximately 600 impacted by the mortgage crisis currently being served by our one-stops.

Patti Castro and Luke Sims both mentioned at the last WIB meeting on December 13, 2007 that **Eastbay Works, Inc.** had been named in a **lawsuit**. The good news is that case has been dismissed against Eastbay Works, Inc. This lawsuit is against a staff person working for Contra Costa County Human Services Department, who is staffed at their one-stop. Due to a confusion of relationship between EastBay Works Inc and the four WIBs, we were originally named, but it has now been deemed that the three WIBs are unrelated to the case.

Helen Meyer, Chair of the Workforce Systems Committee, has been featured in Eastbay Business Times. She just received an award for being **one of the 25 Top Eastbay Women of Distinction Award**. It is given to women in the Eastbay who are either executives or business owners. Helen Meyer owns Meyer Sound, which is a nationwide sound system manufacturing firm. We are very happy she received this very long-deserving recognition. She is in Germany and could not make today’s meeting.

A reminder was given to WIB members to turn in their **Form 700** for 2007, which is required under the Political Reform Act of 1974. It needs to be submitted to the Alameda County Board of the Clerk. Everyone who is appointed by the BOS to serve on a board or commission must fill one out. If any assistance is needed in filling out the form, please contact Dorothy Chen. The form needs to be turned into Flo Fox, WIB Secretary, by April 4, 2008.

Bruce Kern announced that all WIB members and general public are invited to attend the Economic Development & Employer Services (**EDES**) **Committee meeting on April 2, 2008** at 9:30 AM for a presentation by the President of the Mortgage Bankers Association and the President of E-Loan. This is an opportunity to sit down with the industry experts to discuss the volatility that has occurred in this sector and understand how we can better serve those employers.

ITEM II – PRESENTATION. There was no presentation due to this being a funding meeting.

ITEM III – PUBLIC FORUM. No public input.

ITEM IV – CONSENT ITEM. A motion to approve the Consent Item was made by **Brewer/Bryant/****carried.**

ITEM V.A. – WIA TITLE I YOUTH FUNDING ALLOCATION FOR PY 2008/ 2009. Rosario Flores presented the item. Background was given. Each year in March, staff provides the WIB with an annual planning budget or best guess estimate as to what our WIA formula youth allocation will be. In PY 2007/2008 we received drastic cuts to our youth formula funds (approx 11% reduction) and

ended up with a budget of \$1.5 million. With that, we anticipate additional deeper cuts for PY 2008/2009. In addition, the rescission that Dorothy Chen alluded to stands one to two years, so there is now the anticipation of another 1% or 2% on top of the 10% reduction. WIB staff will receive the actual formula allocation from the State in late April 2008. The YPC met on February 4, 2008 where they agreed with staff recommendation for approval and submittal to the WIB for final approval.

Chairperson Baker introduced the Interim Alameda County Social Services Director, Yolanda Baldovinos, as a new WIB member at her first Board meeting.

R. Flores stated a report was presented in the September 2007 WIB packet which highlighted all areas of Alameda County in regard to low income, general population amount, high risk youth due to mental health issues, drug abuse issues and was based also on the 2000 census. R. Flores used this report to ascertain each percentage allocation for each of the geographical areas. J. Keating asked if there was a chance that you could look at the budget and reduce the administrative part of it from 25% to a reduction of 10% and what impact it would have. R. Flores explained that we have experienced drastic cuts with the dislocated, adult and youth programs for 2007/2008 and with that we lost three positions in administration. D. Chen added that administration also already has taken a 10% cut, so the impact is across the board. Given the rescission, we may lose perhaps one or two positions for the new fiscal year.

James Paxson suggested it would be helpful for him to have a report in May, or for next year, if we could get the comparison of percentage distributions for the current year compared to what you are proposing for the coming year. It helps to understand some of the magnitude of the problem that you are confronting, and also so we can look and understand the impact of what is going to be happening with the programs.

Winston Burton asked if the appeal we have made might bring some more funding. D. Chen answered in all honesty, probably no. What we want to do is make the legislators aware of what the workforce issues are, that there is an impact to the rescission and what happens with the workforce. The good news is that the current administration recognizes there are workforce issues, so they are letting out a lot of grants that we haven't seen in a long time. The only problem is those grants are extremely competitive nationwide. We submitted a couple and were not funded. Patti Castro added that to our benefit here in California, we are positioned with green technology, and there is workforce money on the table, so we are waiting for an appropriation.

Dan Kennerk referred to the Valley Area allocation, is 14% based on funding amount they have received historically. R. Flores answered that historically they have been at 8%, they used YPC system support or carryover funds to bring them up to a higher percentage for the geographical area. 14% is based on the census data and comes out to about \$100,000 is what we would provide for the Valley Area.

Chairperson Baker opened the public, and with no input, closed the public hearing.

A motion to approve the percentage share of each category for Workforce Investment Act (WIA) Youth Services for the Program Year (PY) 2008/2009 as proposed in Attachment V.A.1. was made by **Brewer/Baldovinos/carried.**

ITEM V.B. – FUNDING RECOMMENDATIONS FOR EMPLOYMENT PLUS PROGRAMS SERVICE CYCLE 2008-2011.

Rosario Flores presented the item. Background was given. Six proposals were submitted – Be A Mentor, Berkeley Youth Alternative (BYA), Associated Community Action Program (ACAP), Hayward Adult School, Tri-Valley Community Foundation, and Pivotal

Point Youth Services. For program year 2008/2009, the new formula allocation was not available from the State, so therefore staff recommended funding based on an estimate at this time. The conservative budget was \$1 million with \$750,000 to be allocated for direct services.

Staff's recommendation is 14% for Valley Area be awarded to Tri Valley Community Foundation, 30% for North Cities Area to BYA, 23% for Tri-Cities Area to Hayward Adult School, and 30% for Eden Area to Hayward Adult School. YPC did approve the percentage share allocation and staff recommendation of three providers. It was during the public hearing, a request to reconsider funding for ACAP was made by an ACAP employee and participant. It was also during the public hearing section, that YPC members and the public discussed their issue of foster youth employment services. Knowing that there was no set-aside of funds for foster youth for 2008/2009, which was discussed at the YPC retreat, the public and YPC members still had a concern, and they wanted to consider a percent share of services for foster youth for any of the new youth providers that would be allocated funds for 2008/2009.

Brenda Johnson, YPC Chairperson, reiterated that the YPC really considered all issues when deciding to send this as a recommendation to the WIB today. The original recommendation as R. Flores stated was amended to include staff develop a recommendation on percentage of foster care that should be included in the contract.

Yolanda Baldovinos stated that she does have a vested interest in this and hopes that the percentage of foster care youth are built into the contract with a significant percentage.

In answer to Winston Burton's question on public input, R. Flores answered that participants were able to speak at the YPC meeting.

In answer to Guy Bryant's issue that outside review panel made their decision separate and apart from staff, R. Flores stated that staff was required to score up to 40 points for each of the proposals and 50 points for the outside review panel for each proposal.

Y. Baldovinos asked if for each of these contractors for applicants, are they expected to serve the whole geographical area they have been designated, and are they expected within the proposal to serve the full age group that was requested within the RFP. R. Flores answered yes in reference to geographical area. Under WIA, we have to serve 13 cities in Alameda County. It's not her expectation for each provider to have or house an office in each city in a geographical area.

Staff was required to score up to 40 points for each proposal and 60 points for the outside review panel for each proposal. For point of clarification, staff did make their determination separate and apart from the outside panel, and it is also stated in the attachments.

Bruce Kern stated it is unfortunate that when we are serving 195 youth, the need is clearly broader and greater than that. He hopes the internal and outside panel looked at the relationship of those referring agencies, whether they be health care, probation or some of the others, storing criteria or factors in the ones you are recommending that the contractors need to connect in participant activities.

Dave Johnson stated that job placement, particularly for young people, tends to be focused on kinds of jobs that don't have a built in ladder for career advancement, so each of these agencies always has a challenge to try and find ways to provide and build that motivation. R. Flores responded that in regards to common measures and career pathways, the message from DOL and from the State in how you develop your programs and relationships with employers, some of the proposals highlighted some of the training opportunities, hopefully in the energy industry as well as other areas of culinary arts, security and other types of industry sectors, but it was highlighted at the bidder's conference as that

was what we were looking for as to relationships with employers, internships, work experience, paid or non-paid experience and so forth. They did highlight what they would do with employers, and many of them already have employer networking groups, so you have to look for those types of nuances when you are reading those proposals.

Y. Baldovinos stated that staff had a very deliberate process in following through with this RFP. She is concerned about a flaw in the system, and that is the weight given to the staff score. That has a lot of power of the pen, despite the virtue of what we derive from the RFP, the criteria we set forward, and in the selection process, in this particular review, there is heavy weight given to that. In listening to the public comments, that is very strong in the back of her mind.

Chairperson Baker opened the public hearing.

On behalf of ACAP, Hayward Adult School and other agencies, the following in order spoke to the item:

Seth Kaplan, Nanette Dillar, Jodie Langs, Ahmondra McClendon, Kristina Gelardi, Dachele Taylor, Rose Hansen, Aaron Ortiz, Jeff Brener, Joamil De La Cruz, Ellen Turner, Latronda Lumpkins, Barbara Quintero, Taj Simmons, Merican Medler, Jurante Winters, Anthony Sessions, Alex Briscoe, Jenei Peterson, Maria Rodriguez, Shardella Sessions, Soreya Moody, Tia Sears, Darryl Stewart, Shawn Marshall, Marquis White, Hilary Bass and Aron Frazier.

Chairperson Baker closed the public hearing.

D. Johnson thanked the public for attending. Geography is important, and he thanked R. Flores and B. Johnson for their work, and this is a very difficult process and decision for all of us. With regard on how we frame this, at least from his point of view, the rating process as well is difficult, but he sees those organizations that we are addressing here, not the Tri-Valley or North Cities (setting those aside), as far as he is concerned, the scoring is essentially equal. A point difference here or there is really nothing, and it is difficult for each of the raters to separate 1 point or half a point. To the commentator from Tri-Valley (he appreciates your comment), our responsibility is to all that work and then attempt to make a final judgment about that. As far as he is concerned, there are edges here, and for his point of view in going forward, he is particularly interested in geography. Our work is on street with small businesses in Oakland every day, geography is as important to those businesses as it is to the young people on the streets in our neighborhood. His own personal, and to a good degree professional reaction, is that the ability of ACAP to be on the street in that area, and for the youth to feel that they can go with safety to that program, for him, has been impressive as he has heard the comments and as he has better understood their respective proposals. At this point, his inclination is to ask the Board to consider how we look at that proposal as opposed to the Hayward Unified School District again. No one is disparaging any of these organizations, and of you have worked, the students involved, and the staff, these are not easy decisions to make. He thinks we can all attempt to work through this process with respect for all of you.

W. Burton echoed what D. Johnson stated about geography being important. It is critical. If he had a wand for funding, he would try to find some funding to help with the ACAP and Ashland.

Y. Baldovinos stated that one of the speakers mentioned we were going from six providers to three providers, so who are the current six providers and how much do they receive? R. Flores answered BYA, Pivotal Point Youth Services, Hayward Adult School, Vallecitos, Tri-Valley Community Foundation and Las Positas Community College. On a average, approximately \$150,000 to \$200,000,

but when we received the drastic cuts last year, for example, Tri-Valley Community Foundation dropped down to \$80,000.

Y. Baldovinos stated Tri-Valley Community Foundation would be going from \$80,000 to \$105,000. R. Flores stated yes at this time with the three programs. Y. Baldovinos asked what Hayward USD would be going from what to what? R. Flores answered that Hayward USD was at \$300,000 for Eden and Tri-Cities. Vallecitos was receiving the same amount, and BYA was receiving \$260,000.

B. Kern stated we have 33% in Eden Area (includes Hayward, San Leandro and unincorporated areas), what would the number be if we separated out the San Leandro unincorporated areas from the Hayward area? Chairperson Baker stated that out of the 33%, if you were going to break that down. R. Flores stated she was not sure and had to confer with staff.

Jerry Keating stated he has been a member of the Board for approximately 22 years, and he wanted to say that the procurement process has always ended up as somebody feeling they have been left out or not dealt with fairly. He would say over time, the Board has been administering contracts, and the integrity of the process has held up. It's not perfect, and never will be, but choices have to be made and this is where we are. The second issue is if you listen to the people, he thinks that the people are telling us that we have to impose the contractor the necessity of reaching out to these areas and making sure they are going to be served. So, staff has to be more attuned to the distribution and the workings of the contractors in these two particular areas.

Tamara Johnson stated she understand that choices need to be made, but she is very concerned about the fact that no money has been aside for foster care. For point of clarification, R. Flores stated that each agency recommended would be required to serve foster youth, and she still has to work with the YPC members regarding what is that number.

Patti Castro stated that staff and YPC understood that this is the best we could do without taking a chunk of money and setting it aside for what we put out in the RFP in terms of anticipated dollars and a fair share across each geographic area. We have to look how we are going to implement it once you decide who those providers are. There are some cost factors and then there are some outcomes. The YPC heard the concerns, and this is where we are at. We need to look at the percentage of the incidence of foster care and how we can make it work for each contractor. D. Chen wanted to remind the Board, regardless of the numbers being stated, we actually had \$2 million of youth funds in 2003-2004, and now we are down to \$750,000. The reason why you don't see those numbers, is because they were already set aside for those programs. The money that we let out were the formula funds and not the set-aside we had, and that is why they were not included in that portion.

J. Keating stated the proposal sets aside the procurement process and violates the efforts that have taken place so far. What it really amounts to is a total redo of the proposal and gives the people another shot at it.

D. Chen stated staff does the best we can, YPC then refers to the WIB, and it is up to the WIB to make that decision. We do the best work we can in bringing the recommendation, but hearing the concerns from the community, it is up to you as individuals to make a decision on how you want staff to proceed.

Bob Brewer stated as part the process, there is a point of appeal. D. Chen stated that it is usually after the WIB makes the decision, and then the appeal. Usually appeal is made because we violated the procurement process, which we did not, we followed the procurement, but the final decision in terms

of the funding, is up to your decision as a member, and you can overturn staff decision. She is not suggesting it, but is saying that is your purview as a WIB member.

B. Johnson wanted to reiterate that there were a number of speakers the YPC meeting on February 4, 2008 meeting on why the funding should be different, but in the end, the YPC did weigh the action item very heavily. Just as it's wearing on you right now, it did for us that day. So, in the end, this is what we came up with as presented to you today. The YPC is doing the work that it needs to do in order to bring action items to the WIB.

R. Flores stated in doing a 36% allocation and 64% allocation for Hayward Adult, out of \$247,500 which is 33% for the Eden geographical area, 36% would be \$89,100; 64% of the allocation would be \$158,400. So, it would look like \$158,400 for Hayward Adult, \$89,100 for ACAP if you agree to go with ACAP. She also has to mention on these two figures, when any agency and any who is recommended, they are going to look at the 70% for disconnected youth and 30% for connected youth, so they have to figure that out, and then the number of youth they have to serve in that particular area.

For point of clarification, R. Flores stated that the disconnected youth, as a YPC decision, we agreed to the \$4,000 figure per youth. It is a higher high risk youth, more case management services and other needs for that. It was recommended \$2,500 for connected youth and in school. D. Chen stated that in looking at Page 9 on the bottom, there are two figures – one for connected youth and one for disconnected youth. If they do not have any connection with the school system, it is a lot more expensive to serve and a lot of intervention, services, counseling that in-school youth will not need. The State is perfectly fine with this figure. J. Keating stated there will be a lot less people served. D. Chen stated that is a downside to the whole thing, but actually when Congress put this money together, they were very clear that 1) they wanted focus on older youth, and 2) there be an educational component, which means these programs are going to be very expensive.

R. Flores added that in the last procurement these past three years, the figures were \$8,000 for older youth or disconnected youth and it was \$3,000 for connected youth.

A motion to accept staff recommendation with an amendment to take a portion of the Eden Area that is served by the Ashland Area of funding, taking a portion of the amount and funding one more provider, instead of three, to fund four providers, and include ACAP (actual details will be based on analysis that R. Flores proposed) was made by **Baldovinos/D. Johnson/carried (Keating – no)**. Y. Baldovinos stated it would address the accessibility, staff recommendations, and the panels scoring, she thinks this is more in line with that, and she would like to see as many of our providers be here to live another day.

R. Flores stated that 64% allocation would go to Hayward Adult for Eden Area, and 36% allocation for the unincorporated areas, based on the number of youth living in that area. Y. Baldovinos stated her motion speaks to that pending the geographic representation.

Bruce Kern will take over chairing this meeting, as Chairperson Baker had to leave for another meeting.

ITEM V.C. – PY 2008/2009 WIA FORMULA FUNDS – ADULT AND DISLOCATED WORKER PROGRAM ALLOCATIONS.

Jane Myers presented the item. Staff is estimating a 10% cut in funding, which is demonstrated in the item. Things have been divided into external and internal allocations. We received a 10% cut last year, and it's additionally difficult to get outside grants, which are drying up. In terms of external allocations, we are recommending systems support which will support the Eastbay Works activities and some minimal amount of ACWIB activities that

are going on. In terms of customer service, we are looking at those activities that directly serve the clients. WIA services funds go to the one-stop career centers, and are recommending a modest decrease in that percentage from 88% to 84.5%, and this shift will allow more funds in the training pool. We are recommending a modest increase from 12% to 15.5% to allow for a bit more training activities and to see business and industry partnerships. The Workforce Systems Committee passed this item unanimously.

B. Kern opened the public hearing, and with no input, closed the public hearing.

A motion to approve the percentage share of each category of the funding allocation chart for the WIA Adult and Dislocated Worker Formula Funds for PY 2008/2009 and authorize the Director to transfer funds between the ITA and Customized Training Pools based upon her discretion was made by **Keating/Padilla/carried.**

ITEM V.D. – EDEN AREA ONE-STOP CAREER CENTER OPERATOR FUNDING

RECOMMENDATIONS. Jane Myers presented the item. The Alameda County Social Services Agency has run this center for quite a while from the beginning of one-stop activity. It really has experienced a change of direction and indicated that they won't be able to run it past June 30, 2008. In response to this, an RFP was let, bidder's conference held, with six agencies attending the bidder's conference. There was an extensive partnership piece with the proposal. Five proposals were received – ACAP (in collaboration with the Alameda County Health Care Services Agency, Alameda County Probation Department, Chabot College and Pivotal Point.), Goodwill Industries of the Greater East Bay, Hayward Adult School through Hayward USD, Rubicon Programs, Inc. (in collaboration with Chabot College, Davis Street FRC, FESCO, Castro Valley Adult School and the City of Hayward), and Vallecitos CET (in collaboration with the Hayward Chamber of Commerce and the San Leandro Adult School). All proposals met minimum requirements and rated by outside panel. Staff rated one area, which was demonstrated performance and ability. The RFP indicates that staff would recommend the agency with the top score, which was the Rubicon Program. The Workforce Systems Committee also recommended the Rubicon Program be funded.

Guy Bryant asked where Rubicon was located, and J. Myers answered that they have offices in Contra Costa County, and are also doing business with us in Berkeley and with the Alameda County Social Services Agency here in the area. G. Bryant asked if there is an issue of do we try to provide services with local vendors as opposed to vendors who are outside Alameda County. J. Myers answered that the proposal did not address extra points, for example, for being a local vendor. We addressed partnerships and said it is very important to have extensive partnerships. Rubicon collaborated with Chabot College, Davis Street, FESCO, Castro Valley Adult School and City of Hayward, and a special collaboration not to mention all the partners that they have (Page 26 of the Board packet). They actually had signed MOUs with partners who were interested in being involved. G. Bryant stated that Chabot is also partners with some of the others, so did Chabot sign with the others? J. Myers answered that it depends on the level of partnership, in some case, Chabot would sign a letter, but in this case, it was a significant partnership collaboration.

D. Chen stated that in reference to following the local small business preference in Alameda County, staff asked Department of Labor fiscal monitors about local business preference (extra points given to companies that are located in Alameda County) in application to these WIA funds. We were warned by the federal monitor that as WIA are 100% of federal funds, you cannot put any kind of local jurisdictional preference points on these funds.

Y. Baldovinos stated since she attends boards frequently on the same issues, the BOS will be very interested to know that we did notify all potential local providers, and that they were given equal consideration in the process.

Dan Kennerk stated (#6) that EDD and Department of Rehabilitation have indicated they would not provide letters of support for any agencies, but yet Rubicon gets the signature. Do we know how or why that came about. J. Myers answered that EDD called and told her that they were concerned about providing signatures, and yet they did sign the Rubicon proposal. She can't tell you what EDD's thoughts were behind that. D. Kennerk stated one of the providers have an MOU with the community college – do we know what that MOU was? It's part of the Board packet (J. Myers will show him after the meeting).

B. Kern opened the public hearing. The following, in order, spoke to the item:

Nanette Dillard, Paul Daniels, Melinda Matsuda, Jane Fischberg, Monique Perkins, Barbara Quintero, Aaron Ortiz and Drew Douglas.

B. Kern closed the public hearing.

A motion to 1) select the Rubicon Programs, Inc. as the Fiscal Agent, in collaboration with Chabot College, Davis Street FRC, FESCO, Castro Valley Adult School and the City of Hayward to be the Eden Area One-Stop Career Center Operator, and 2) approve, based upon the RFP guidelines, contract renewals every 12 months for up to a three-year period, if performance is met and barring any significant legislative changes was made by **Keating/ Padilla/carried (Brewer recused)**.

ITEM V.E. – NORTH CITIES ONE-STOP CAREER CENTER OPERATOR FUNDING RECOMMENDATIONS.

Jane Myers presented the item. City of Berkeley was the first operator of the North Cities One-Stop Career Center, and they decided not to continue. An RFP was let which is going to end June 30, 2008. Same selection and funding process was done. Two agencies attended the bidder's conference, with only one agency submitting a proposal – Rubicon Programs, Inc. It was recommended by staff and the Workforce Systems Committee that we enter into a sole source agreement with Rubicon.

B. Kern opened the public hearing. Jane Fischberg of Rubicon spoke to the item. Bruce Kern closed the public hearing.

A motion to select Rubicon Programs, Inc., based on the sole-source criteria outlined in the approved RFP Guideline, to be the North Cities One-Stop Career Center Operator, 2) approve based upon the RFP guidelines, contract renewals every 12 months for up to a three-year period, if performance is met and barring any significant legislative changes, and 3) approve the special condition that Rubicon expand their partnerships with agencies in Albany and Emeryville was made by **Keating/Brewer/carried.**

J. Keating recommended to members that they read the five reports starting on Page 104 of the Board packet that has to do with success stories from the various one-stop centers. It was suggested to put the success stories on our website.

The meeting was adjourned at 12:28 PM.

The next scheduled WIB meeting is on May 8, 2008.