

**ITEM I.B. – ACTION**  
**ALAMEDA COUNTY**  
**WORKFORCE INVESTMENT BOARD**

**MINUTES**

**MEMBERS PRESENT:**

Brewer, Bob	Lee, Clare
Croswell, Ken	Lee, Steve
Devlin, Doug	Marshall, Brigitte
Giggleman, Martha	Meyer, Helen
Haig, Margaret	Padilla, Jose
Harris, Joyce	Paxson, James
Hebenstreit, Karl	Sims, Luke
Jordan, Sheila	Vance, Octobere
Keating, Jerry	Woo, Theresa
Kern, Bruce	

**MEMBERS ABSENT:**

Baker, Ken	Johnson, David
Bryant, Guy	Kidwell, Corey
Burton, Winston	Raty, Scott
Gardner, Matt	Sutton, Chad
Hewitt, Chet	White, Mike
Hodge, Jason	

Luke Sims, Vice-Chair, on behalf of Ken Baker, Chair, called the meeting of the Alameda County Workforce Investment Board to order at 9:09 AM on Thursday, December 14, 2006. A quorum was present.

**ITEM I.B. – MINUTES OF ALAMEDA COUNTY WIB FOR THURSDAY, SEPTEMBER 14, 2006.** A motion to approve the minutes of September 14, 2006 was made by **Brewer/Padilla/carried.**

Vice-Chair Sims stated a couple of items would be taken out of order.

**ITEM I.E. – DIRECTOR’S REPORT.** Dorothy Chen stated in reference to the **reauthorization**, in the House of Representatives, George Miller, representative from Contra Costa County, is now the Chair of Education and Workforce. We believe that with him as our Chair, there will be some differences in terms of workforce issues coming out for us more prominently.

At the last WIB meeting in September 2006, she mentioned that she had assisted the **International Institute of Nanotechnology** with their grant with DOL. They were one of four nationwide to be awarded the advanced manufacturing grant (three year grant for \$1.5 million). They are really focusing on the Bay Area.

Two **symposiums on foster care youth** were held. The first symposium we sponsored was with Oakland PIC and the Foster Youth Alliance. The topic was on how community colleges could make their entrance requirements easier for foster care youth so that they do not drop out of colleges. Education is one way for them to become self sufficient, and is important. There was a very good turnout at the symposium. The second symposium held on December 4, 2006 was on employment forum for foster care youth and how they can become more employable. Staff (Rosario Flores and Thou Nu, consultant) did a presentation on how Alameda County has put together a successful foster care youth project.

Ken Baker, Chair, presented updates on WIA to the Alameda County Board of Supervisors (BOS) on Tuesday, December 19, 2006.

D. Chen acknowledged **Thou Nu**, a consultant, who has been extremely instrumental in our foster care project between the Children and Family Services and the WIB. He has been a consultant for six years and has now accepted a position with the Department of Labor (DOL) to work with special projects.

D. Chen thanked the WIB members and acknowledged them for their support to her and staff throughout the year and wished everyone Happy Holidays.

#### **ITEM I.D. – COMMITTEE CHAIRS' REPORTS.**

**Helen Meyer, Workforce Systems Committee Chair**, stated they met on November 15, 2006. The main agenda item was an Action Item going through the allocation methodology for program year 2006/2007 adult funding.

**Luke Sims, on behalf of Bruce Kern, Economic Development & Employer Services (EDES) Committee Chair**, stated the Committee met on November 9, 2006. Most of the meeting dealt with a report on individual one stop centers and their efforts they are making in reaching out to the business communities that they locally serve, some of the techniques they are utilizing to get the word out about the services they provide to the business communities.

**Patti Castro, on behalf of Theresa Woo, Youth Policy Council (YPC) Vice-Chair**, stated the YPC met on December 10, 2006. One agenda item on our next planning cycle was discussed. An ad hoc committee to work with staff was being established to outline a YPC retreat (March 2007) agenda (set some priorities around program strategies and target groups). Rosario Flores, youth planner, put together some key issues for contractors to think about. Gary Thompson, consultant, will be facilitating the retreat and oversees a group like the YPC and understands the value of working and leveraging funds for coordinating youth services.

**ITEM I.C. – CHAIRPERSON’S REPORT:** Vice-Chair Sims introduced new WIB member, Clare Lee from Union Bank, who gave some brief background.

Under Public Recognition for the Universal Services Customer Satisfaction Award Winner, Tamara Gatewood-Johnson accepted the award for the Tri-Valley One-Stop Career Center in Pleasanton.

**ITEM III – PRESENTATION.** Eric Alexander, Employment Development Department, Labor Market Information Division, gave a powerpoint presentation with a handout on the Economic Trends. He spoke briefly on how the Eastbay labor market is, the trends, what kinds of jobs are in dissention, in decline, and on some data sources.

Questions and answers followed after the presentation.

**ITEM II – PUBLIC FORUM.** No public input.

**ITEM V.A. – ENDORSEMENT OF THE RESOLUTION: EVERYONE HOME: THE ALAMEDA COUNTY-WIDE HOMELESS AND SPECIAL NEEDS HOUSING PLAN.**

Dorothy Chen presented the item and gave some brief background. She had e-mailed a copy of the plan a week or so prior to the WIB meeting. Winston Burton was not able to make the WIB meeting today, but strongly supports the plan. Luke Sims added that the City of San Leandro City Council approved this plan on December 5, 2006.

Vice-Chair Sims opened the public hearing, and with no input, closed the public hearing.

A motion to approve the recommendation was made by **Keating/Brewer/carried.**

**ITEM V.B. – CHIEF LOCAL ELECTED OFFICIAL (CLEO) AGREEMENT BETWEEN THE ALAMEDA COUNTY WORKFORCE INVESTMENT BOARD AND THE COUNTY BOARD OF SUPERVISORS.**

Dorothy Chen presented the item. The current CLEO Agreement has expired, so it needed to be updated. There were few very minor changes. It will then go to the County Board of Supervisors for their final approval. This new CLEO Agreement will be in effect for five years

Vice-Chair Sims opened the public hearing, and with no input, closed the public hearing.

A motion to approve the revisions to the CLEO Agreement between the WIB and the County Board of Supervisors was made by **Croswell/Brewer/carried.**

**ITEM V.C. – ALAMEDA COUNTY WORKFORCE INVESTMENT BOARD & EXECUTIVE COMMITTEE 2007 MEETING CALENDAR.**

Dorothy presented the item. The Executive Committee did not meet, because this was their only item, and with their busy schedules, it was brought to the WIB for approval, along with the regular WIB Meeting Calendar.

A motion to .approve the meeting dates for the WIB Executive Committee and the WIB meetings for 2007 was made by **Padilla/Brewer/carried.**

**ITEM V.D. – PY 2006/2007 ADULT FUNDING ALLOCATION METHODOLOGY.** Jane Myers presented the item. Staff did not know the exact amount of dollars back in May 2006, and only provided percentages for WIB approval. We had to finally move forward in July 2006 in order to fund contracts. We finally found out in September 2006 that with the adult services, we received \$20,109 more than we had anticipated. Rather than ask the WIB to redistribute this money among all the different categories and redo contracts, we are asking that you put this money into the Systems Fund, which will support the different kinds of activities for the one-stop career centers and for the different kind of goals and objectives for Eastbay Works, technology performance enhancements, etc.

Vice-Chair Sims opened the public hearing, and with no input, closed the public hearing.

A motion to approve the PY 2006/2007 Adult Funding Allocation Methodology was made by **Kern/Brewer/carried (Vance recused).**

**ITEM V.E. – ONE-STOP CAREER CENTER REFUNDING CRITERIA.** Jane Myers presented the item. Background was given. This criteria allows the one-stop career centers to understand clearly what they are going to be judged by in May 2007 when they are recommended for refunding. The biggest change is trying to simplify how the reporting is done

Vice-Chair Sims opened the public hearing.

The following spoke to the item:

- Tamara Gatewood, Tri-Valley One-Stop Career Center
- Mary Miller, Eden Area One-Stop Career Center
- Monique Perkins from Alameda One Stop Career Center

A motion for an amendment to reduce the 25% to zero for 2006/2007 was made by **Jordan/Kern/carried (Vance recused).**

**ITEM V.F. – PY 2005-2006 UNSPENT WIA YOUTH FUNDS UTILIZATION.** Rosario Flores presented the item. Brief background was given.

Vice-Chair Sims opened the public hearing, and with no input, closed the public hearing.

A motion to 1) approve utilizing \$13,614 identified as PY 05/06 unspent WIA Formula Grant funds as carry-in into PY 06-07, in order to supplement program funding for the current Youth Services Providers and 2) approve final allocations to Youth Providers for PY 06/07 as outlined in Attachment V.F.1. was made by **Kern/Brewer/carried.**

Vice-Chair Sims urged WIB members to participate at the Committee level, either as a member or to attend a meeting if you have a particular interest. There is a lot of media information in the packet as well.

The next scheduled WIB meeting is on March 8, 2007.

The meeting adjourned at 10:40 AM.