

ITEM I.B. – ACTION
ALAMEDA COUNTY
WORKFORCE INVESTMENT BOARD

MINUTES

MEMBERS PRESENT:

Baker, Ken – Chair
Burton, Winston
Crosswell, Ken
Fogelquist, Jim
Giggleman, Martha
Harris, Joyce
Hebenstreit, Karl
Hewitt, Chet
Johnson, David
Jordan, Sheila

Keating, Jerry
Kern, Bruce
Kidwell, Corey
Marshall, Brigitte
Meyer, Helen
Padilla, Jose
Paxson, James
Sims, Luke
Vance, Octobere
Woo, Theresa

MEMBERS ABSENT:

Brewer, Bob
Bryant, Guy
Devlin, Doug
Gardner, Matt
Haig, Margaret

Hodge, Jason
Lee, Steve
Raty, Scott
Sutton, Chad
White, Mike

Ken Baker, Chair, called the meeting of the Alameda County Workforce Investment Board to order at 9:10 AM on Thursday, May 11, 2006. A quorum was present.

ITEM I.B. – MINUTES OF ALAMEDA COUNTY WIB FOR THURSDAY, MARCH 9, 2006. Jose Padilla stated that under Item VIII. – Announcements (Page 4), the program name is Bay Area Apprenticeship Coordinators Association. A motion to approve the minutes of March 9, 2006 was made by **Crosswell/Padilla/carried.**

ITEM I.C. – CHAIRPERSON’S REPORT. Ken Baker introduced three new WIB members – Margaret Haig, Joyce Harris, and Brigitte Marshall. A WIB Executive Committee meeting was held on April 25, 1006, and a few items (reduce quorum from 40% to 30%, YPC seats/stipends and budget) were addressed that are on today’s agenda.

Service Recognition awards were presented to two outgoing WIB members -- Felicia Woytak and Glen Sparks.

ITEM I.D. – COMMITTEE CHAIRS' REPORTS.

Helen Meyer, Workforce Systems Committee Chair, stated the Committee approved Item V.C. - PY 2006/2007 Allocation of Funds to the One-Stop Career Centers and Item V.D. - Allocation Process for Unspent Program Years for 2005-2006 Adult Dislocated Worker Funds. The Committee discussed and agreed to move their August meeting date to August 10, 2006 so that there could be a Joint Meeting with the Economic Development & Employer Services (EDES) Committee.

Bruce Kern, EDES Committee Chair, stated the Committee has met twice since the last quarterly WIB meeting. There was outstanding discussion in reference to the one-stops and their services to employers. Supplemental information was prepared by EDD staff. An ad-hoc group of Committee volunteers met with the one-stops to establish collaboration on employer services. Dave Johnson mentioned that he and Karl Hebenstreit attended this meeting, and stated it was an excellent first meeting, where Karl commented on how he helped develop a way to look at how we can measure performance and look at it as a dynamic process. The one-stops together as a team was very constructive. Karl Hebenstreit added that the meeting was effective, and everyone was very energized by it.

Theresa Woo, on behalf of Brenda Johnson, Youth Policy Council (YPC) Chair, stated the YPC met on April 10, 2006 and discussed and approved three items – Action Item V.E. – PY 2006/2007 Youth Funding Allocation, Action Item V.F. – PY 2005/2006 Unspent Youth Funds Utilization and Action Item V.G. – Funding Recommendations for PY 2006/2007 Youth Grant Formula Funds) that are on today's agenda.

ITEM I.E. – DIRECTOR'S REPORT. Dorothy Chen stated that the **reauthorization and budget** is still pending with no resolution. The reauthorization will probably not happen until after the November election when new membership comes into Congress. In terms of the budget, it is still a battle in Washington D.C. with some friction between the moderate Republicans and the conservative Republicans and how much money really should be set aside for social service and employment and training programs. As of this date, we still do not have our allocations. The WIB will be voting on items today that are based on the best guesstimate from staff.

Contra Costa County WIB just received \$952,000 for their **energy grant from the State's 25% Governor's Funds** to serve 75 dislocated workers in the chemical and technical background. They are working with employers in Contra Costa County, i.e. Chevron, Shell, Dow Company, etc. These companies have a strong need for mechanical technicians due to the aging workforce and retirements. The Contra Costa County WIB provided our WIB with a small amount of money to refer and case manage dislocated workers over the next two years (approximately \$70,000). Contra Costa WIB will be working with Los Medanos Community College and will use the similar program format based on our successful Biotech project (Genentech). The starting wage for these new refinery workers will be \$21-\$23 per hour, which is a good liveable wage.

The **Eden Area One-Stop Career Center** (located in this building) held a very successful **employer open house**. She was the opening speaker to welcome the employers. The whole focus was to introduce employers to the One-Stop Center services. Around 12-13 employees attended.

In reference to the **U.C. Davis Study** conducted over a year and a half ago, David Campbell, a researcher, attended our WIB meeting and spoke about this WIB being one of 10 WIBs selected to be studied on the implementation of the Workforce Investment Act in California. A 150-page draft has come out and she sent a response back stating her disappointment with the study. They interviewed 23 of our WIB members, staff and partners. With all the information that was provided, there was hardly any mention or reference of Alameda County. The other issue was that the information was so generic on the draft, that it could have been any county. Once the study is available in hard copy, copies will be provided to the WIB members.

Per Bruce Kern's request, WIB members are invited to attend an **eastbay economic forecast presentation** at Centennial Hall, 22292 Foothill Blvd., Hayward tomorrow from 8 to 10 am. (handout provided). The speaker will be providing specific information on how the eastbay economy is moving forward.

In reference to the **Alameda County WIB Plan Modification** for this coming year, we will be going forward and coming to the WIB in September 2006 to ask for approval of the Plan.

ITEM II – PUBLIC FORUM. No public input.

ITEM III.A. – PRESENTATION. Supervisor Nate Miley, Alameda County Board of Supervisors, District 4, gave a presentation on the "Initiatives on Violence Prevention and Livability". Three documents were distributed and discussed: 1) the Eden Area Livability Initiative that deals with the strategic plan and vision for the unincorporated areas of Alameda County; 2) a commentary on that subject (blue handout); and 3) the violence prevention plan.

ITEM V.A. – ELECTION OF ACWIB CHAIR AND VICE-CHAIR: Dorothy Chen presented the item. A nomination slate was provided. There were no other nominations from the floor. A motion to approve the nomination slate of Ken Baker for WIB Chair and Luke Sims for WIB Vice-Chair was made by **Croswell/Keating/carried.**

ITEM V.B.1. – AMENDMENTS TO THE ACWIB BYLAWS – QUORUM.
Dorothy Chen presented the item.

Chairperson Baker opened the public hearing, and with no input, closed the public hearing.

A motion to amend the WIB Bylaws to reduce the quorum of the appointed voting members from the current 40% to 30% at the WIB and its sub-committees' meetings was made by **Woo/Meyer/carried**.

ITEM V.B.2. – AMENDMENTS TO THE ACWIB BYLAWS –YOUTH MEMBERSHIP SEATS AND STIPENDS. Rosario Flores presented the item. Background was given. The Executive Committee met and approved this item.

In reference to the third paragraph on Page 9 of the Board packet (Council members felt to obtain the “youth voice” through other means could be accomplished from an “Ad-Hoc Committee” of youth who would advise the Council on policy and issues relative to service provision), Dave Johnson suggested to explore it further and bring that information by doing some outreach. Dorothy Chen clarified that is what they had in mind.

Chairperson Baker opened the public hearing, and with no input, closed the public hearing.

A motion to approve the YPC recommendations: 1) Amend its Bylaws to reduce the number of youth seats on the YPC from four seats to two seats. The Council membership would change from 21 members to 18; and 2) That the Youth YPC member's incentive stipend for the two youth seats be increased from \$25 to \$50 per meeting was made by **Croswell/Johnson/carried**.

ITEM V.C. – ALLOCATION OF FUNDS TO ONE-STOP CAREER CENTERS, PY 2006/2007. Jane Myers presented the item. The actual allocation has not been received, therefore approval of the process for dividing the money needs to be approved by means of a formula. The five recommendations were outlined in detail.

Chairperson Baker opened the public hearing.

Monique Perkins, Alameda One-Stop Career Center, spoke to the item.

Chairperson Baker closed the public hearing.

A motion to approve the five (5) recommendations as listed in the Board packet was made by **Keating/Croswell/carried (Hewitt and Vance recused)**.

ITEM V.D. – ALLOCATION PROCESS FOR UNSPENT PY 2005/2006 ADULT AND DISLOCATED WORKERS FUNDS. Jane Myers presented the item. The process needs to be approved, as was the case for the previous item. Three allocation possibilities were outlined. For a point of clarification, if there was a significant change and huge cut in funding occurs, then staff would come back to the Board with recommendations.

Chairperson Baker opened the public hearing, and with no input, closed the public hearing.

A motion to approve the process listed and divide the anticipated unspent PY 2005/2006 funds was made by **Keating/Burton/carried (Hewitt and Vance reused)**.

ITEM V.E. – PY 2006/2007 WIA YOUTH FUNDING ALLOCATION. Cotrell Ward presented the item. There is an anticipation of a 5% reduction in funding for next program year.

Chairperson Baker opened the public hearing.

Ellen Turner, Tri Valley Community Foundation, spoke to the item.

Chairperson Baker closed the public hearing.

A motion to approve the two (2) recommendations was made by **Croswell/Kidwell/carried.**

ITEM V.F. – PY 2005-2006 UNSPENT YOUTH FUNDS UTILIZATION. Cotrell Ward presented the item. The recommendation is piggybacking on the previous item recommendation. 70% of the allocation has been approved for program, and the recommendation is for that not to be changed. Distribution was in accordance to the formula.

Chairperson Baker opened the public hearing.

A representative from Las Positas College spoke to the item.

Chairperson Baker closed the public hearing.

A motion to approve utilizing \$82,700 identified as PY 2005/2006 unspent WIA Youth Formula Grant funds as carry-in into PY 2006/2007, in order to supplement funding shortfalls for WIA Youth Services in the Valley as illustrated in Attachment V.G.1. was made by **Croswell/Meyer/carried.**

ITEM V.G. – FUNDING RECOMMENDATIONS FOR PY 2006/2007 WIA YOUTH GRANT FORMULA FUNDS. Cotrell Ward presented the item. A revised pink handout (Attachment V.G.2. – Page 42) was presented as the basis for the discussion. The percentage share has already been approved. 70% of the allocation will be going directly to program. A formula is involved for distribution of funding. Categories were outlined. Four major strategies were described. Refunding criteria that was approved by the YPC and WIB was discussed. All of the youth services providers have met their contracted performance as of this date. Fiscal and program monitoring is being conducted of the Career Pathways Pilot Project. Program monitoring has been completed, but the fiscal monitoring needs to occur with the Demonstration Project.

If there are any issues that affect the refunding criteria, the recommendation will be going back to the YPC, and then that recommendation will be taken to the WIB Executive Committee for action. If there are no issues with refunding criteria, then the distribution of the funds will come back to the WIB as an Information Item in September.

Luke Sims asked if the education area for San Leandro community could be looked at and how a facility in Hayward could serve that community effectively. He would like a discussion next year, and since he cannot attend the YPC meetings, because it would be helpful to him. Cotrell Ward stated that he would take that back to the Youth Steering Committee and look at what zip codes are being served out of their participation and who they are serving in San Leandro and maybe shore up some outreach in that area. Luke Sims added that the City of San Leandro and Chamber of Commerce have partnered to fund an expensive youth employment program that was self-created. He just wants to make sure that what they are doing is coordinated with what they are doing at the Hayward Adult School (to have, at least, communication there).

Theresa Woo added that in reference to Berkeley, how does that impact Emeryville, etc. In particular, youth who don't have a mode of transportation, they are going to go to the program that is closest to their home, so the folks that are being served in that area can't really touch maybe the further out areas (Vallecitos in Hayward and they serve Tri Valley). Cotrell stated it would be an interesting study, and they definitely will move forward on this.

Corey Kidwell wanted to acknowledge the work of the staff and WIB have done in the Valley Area, and use best practices of the work that has been done in the last 10 years. It is a small number out there, but also a good microcosm of what has worked to engage the communities.

Chairperson Baker opened the public hearing.

The following spoke to the item:

Danielle Burnette, Pivotal Point Youth Services
Kim Bradley, Community College Foundation
Peter Simon, College of Alameda Co

Chairperson Baker closed the public hearing.

A motion to approve to approve the four (4) recommendations was made by **Padilla/Fogelquist/carried.**

ITEM V.H. – APPROVAL OF ANNUAL BUDGET – PY 2006/2007. David Harkess presented the item. Allocation methods match with the processes that the Board went through today, in terms of youth funding distribution, adult and dislocated workers funding for one-stop system, and the necessary support to keep that one stop going (three primary formulas). The figure is \$7.6 million in revenue for the next program year. In comparison to a year ago when this item was presented, we had about \$9.4 million in revenue. The difference is the biotech program that has been operating the last year and a half (\$1.3 million that was utilized this current year for that program – discretionary grant that was scheduled to end in June. We anticipate DOL to approve an extension of the time period – no additional dollars to the first half of next year.

For point of clarification, the dislocated workers program, for us, has always been the higher formula allocation, and is the largest funded from a national level.

Chairperson Baker opened the public hearing.

Ravi Mistry, a member in the audience, spoke to the item.

Chairperson Baker closed the public hearing.

A motion to approve the Annual Budget for Program Year 2006/2007 for Workforce Investment Act activities and services was made by **Keating/Johnson/carried.**

The meeting was adjourned at 11:10 AM.