

**ITEM I.B. – ACTION**  
**ALAMEDA COUNTY**  
**WORKFORCE INVESTMENT BOARD**

**MINUTES**

**MEMBERS PRESENT:**

Baker, Ken – Chair	Jordan, Sheila
Johnson, Craig – Vice-Chair	Kelly, Jim
Burton, Winston	Lee, Steve
Croswell, Ken	Padilla, Jose
Devlin, Doug	Paxson, James
Fogelquist, Jim	Sims, Luke
Gardner, Matt	Sparks, Glen
Giggleman, Martha	Sutton, Chad
Hewitt, Chet	Vance, Octobere
Hillhouse, Jon	White, Mike
Hodge, Jason	Woo, Theresa
Johnson, David	

**MEMBERS ABSENT:**

Brewer, Bob	Keating, Jerry
Cornu, Sharon	Meyer, Helen
Cota, Susan	Raty, Scott
Hart, Lane	Verzantvoort, Andrea
Jones, Marie	Woytak, Felicia
Jordan, Sheila	

Ken Baker, WIB Chair, called the meeting of the Alameda County Workforce Investment Board to order at 9:07 AM on Thursday, May 12, 2005. A quorum was present.

**ITEM I.B. – MINUTES OF ALAMEDA COUNTY WIB FOR THURSDAY, MARCH 10, 2005.** A motion to approve the minutes of March 10, 2005 was made by **Hillhouse/Croswell/carried.**

**ITEM I.C. – CHAIRPERSON’S REPORT.** Ken Baker, WIB Chair, presented a recognition award to Paul Moffatt, WIB member, who resigned.

**ITEM I.D. – COMMITTEE CHAIRS’ REPORTS.**

**Brenda Johnson, Youth Policy Council (YPC) Chair,** stated the Committee met and approved three items at their last meeting on April 11, 2005, which are being presented today as Action Items V.A., V.B., and V.C. They also discussed the residency policy for the youth programs.

**Rob Gamble, Business Services Manager, on behalf of Bruce Kern, Economic Development & Employer Services (EDES) Committee Chair,** stated the Committee met April 14, 2005 and gave a brief report.

**Dorothy Chen, WIB Director, on behalf of Helen Meyer, Workforce Systems Committee Chair**, stated there are five Consent and Action items on today's agenda as a result of the Committee's approval at their meeting on April 20, 2005. She also provided a brief report.

**ITEM I.E. – DIRECTOR'S REPORT.** Dorothy Chen stated an e-mail was sent out to WIB members and providers yesterday that due to a mistake in the Bureau of Labor Statistics at the federal level, they used the wrong census to figure out our allocation. They used 1990 data instead of 2000 census, therefore the allocation is totally not in sync with the reality of what we received in April. Therefore, in the WIB packet today, there is a **budget item** that includes the funding for the one-stops and the youth providers, and they will just be an estimate. We don't know if the budget situation will be better or worse for us, and as soon as we receive information, all WIB members will receive an update.

**WIA reauthorization**, the Senate and House Conference Committees still are working their differences, and their next meeting is scheduled for May 18, 2005. A green handout was presented to WIB members with the proposed amendments.

**Assembly Bill 232** was introduced by Assemblyman from Fresno County, and what he is proposing is \$42 million be appropriated from general funds for the State so that the Chancellors of Community Colleges and State Universities can come together and collaborate on adopting curriculum for nursing training programs to prepare for nurses. The reason this is coming forward is because of the extreme shortage of nurses in California, and the Governor has made this his number one priority. They wanted a letter of support from us. Martha Giggelman from Washington Hospital was publicly acknowledged today for putting together the letter of support of the nursing program and the excellent relationship that Alameda County WIB has had with the hospitals in the local area (St. Rose Hospital, Washington Hospital and Kaiser).

Chairperson Baker announced he is no longer with Kaiser and recently took a position with Intuit as Manager of Talent Acquisition. Effective June 1, 2005, Vice-Chairperson Craig Johnson will be the Director of Advertising for Visage Magazine.

**WIB Local plan.** Once the reauthorization comes through, we probably will have to amend the Plan to reflect the changes. There will be a one-year extension for now. The four areas the State would like us to modify are 1) anything that has been changed in local economic conditions; 2) changes in WIB structure itself; 3) changes in finances that we need to report on; and finally, 4) strategies that we need to revise to meet our local performance. Cotrell Ward will be working on this. There are 30 days for public comment, and the draft is then due to Sacramento on August 1, 2005. We would like to send a draft in and bring the draft to the WIB at their September 8, 2005 meeting for approval. Once it is approved, we will get the signature from our Alameda County Board of Supervisors (BOS) President and from our WIB Chair, and then forward to Sacramento. We will send it out electronically to WIB members for review and comment.

Three interim one-stop site managers were introduced – Monique Perkins, Alameda One-Stop; Suporn Chenhansa, Tri-Cities One-Stop - Newark and Tamara Gatewood, Tri-Valley One-Stop (who was not present today).

**ITEM II – PUBLIC FORUM.** No public input.

**ITEM III – PRESENTATION.** Dave Campbell gave a presentation on the University of California, Davis Study of the Local Workforce Investment Board Case Studies.

**ITEM IV – CONSENT CALENDAR ITEMS.** A motion to approve the Consent Calendar Items was made by **Croswell/Sims/carried.**

**ITEM V.A. – PY 2005/2006 WIA YOUTH FUNDING ALLOCATIONS AND FUNDING PRIORITIES.** Cotrell Ward presented the item. Background was given. A revised Page 75 - Attachment V.A.2. (slight revision to Berkeley Youth Alternatives in how many enrollments they will have) was presented as a handout.

A motion to discuss the item was made by **Woo/Giggleman/carried.**

For point of clarification, systems support funding will be set aside to provide enhancement for the follow-up services. We would pull money from that line item if necessary to provide the follow-up services.

Chairperson Baker opened the public hearing.

Leslie Gravino from Las Positas College spoke to the item.

Chairperson Baker closed the public hearing.

A motion to approve PY 2005/2006 WIA Youth Funding Allocations and Funding Priorities (Items 1-5) was made by **Vance/Croswell/carried (Hewitt recused).**

**ITEM V.B. – PY 2005/2006 WIA YOUTH FUNDING.** Cotrell Ward presented the item. Background was given. In reference to the funding stipulations for Vallecitos, Item #3 is not going to be necessary, because we were going to recommend that they do follow-up services if Las Positas did not get funded. When we get closer to what our final allocation will be, the formula and the number of people served may be somewhat changing. The recommendation is to come back to the YPC or the Executive Committee or WIB to share what the final numbers are once again.

Chairperson Baker opened the public hearing, and with no input, closed the public hearing.

A motion to approve the WIA Youth Providers Funding Stipulations with the conditions that second-year funding will only be renewed upon meeting their full PY 05/06 contract requirements and direct staff to execute contracts to be effective July 1, 2005 to June 30, 2006 was made by **White/Devlin/carried.**

**ITEM V.C. – CAREER PATHWAYS PILOT PROJECT REQUEST FOR PROPOSAL GUIDELINES.** Cotrell Ward presented the item. Background was given. The proposal deadline is June 21, 2005. The focus is on skill attainment on high school diploma on GEDs. Getting the skill levels up is actually the bridge to the gateway and the career pathway model. For the high growth, high demand industries that are being targeted, the skilled levels for the people entering those professions, have to be assessed at reading and math at the high demand levels that the employers are looking for in the recipient.

Dorothy Chen stated this is a pilot project. Mike White mentioned that the trades should be included. Patti Castro clarified that what has been approved so far is the arrangement with the colleges, and pre-apprenticeship can be included. Dorothy Chen stated this program is based on the Walter Johnson Foundation model, which has given us a planning grant for \$10,000. They

want us to focus on the collaboration between college, community based organizations and the employer. Staff did add in the apprenticeship program, which is another alternative model. .

A comment was made as to whether the 10<sup>th</sup> grade attainment is adequate and if we should target higher.

Patti Castro clarified that it is working well in San Mateo.

Chet Hewitt stated that if you are establishing 10<sup>th</sup> grade attainment to be college bound, we should be purchasing a standard that actually allows you to make that happen, and 7<sup>th</sup> grade is not it.

Rosario Flores stated this is excellent input, because this is a pilot program. She has attended many monthly EDD and DOL meetings and they are focusing on career pathways, high wage industry and the so-called disconnected youth between 18-25 years of age. They are closely looking at what we will perform here in Alameda County as a pilot. There is a WALD study paper that came out of Stanford University that talks about 18-25 year old disconnected youth and the wrap-around services and support that they need, and the academic levels, as well as the social levels. In reference to Item 5.1 (Page 80), it is just the minimum, and staff wanted to give community colleges the minimum requirement, so they can prove to us in the write-up of their proposals that they can serve in a bridge program and work with youth that have that low level.

Chairperson Baker stated that based on the comments that there is some expansion and clarification of this item with some language that either has minimum levels, something that expands the program to clarify targets, goals, or kind of captures the discussion around this. His recommendation is to take the commentary and expand that item to include some language around either minimums or level one, phase 1, or something.

Brenda Johnson stated that in working at a community college, they do serve students who do not have GEDs or high school diplomas, but they are still eligible for financial aid, which is what this pilot program wants to ensure through the test that they can take. It's usually if they have 7<sup>th</sup> grade reading levels, they can be eligible for federal aid that they wouldn't normally be eligible for if they didn't have a GED or high school diploma.

Chairperson Baker opened the public hearing, and with no input, closed the public hearing.

A motion to approve the item based upon integrating the commentary that we have had, and the extent to that, it is to address Chet's concern about the minimum level not being an end all in terms of the performance targets, and expand or either take items one and two and make it very clear what the goal of a pilot program is, and we not have the language to imply that the 7<sup>th</sup> grade level is an acceptable outcome of the pilot in terms of the end all, was made by **Burton/Woo/carried.**

**ITEM V.D. – ALLOCATION OF FUNDS TO ONE-STOP CAREER CENTERS PY 2005/2006.** Jane Myers presented the item. Background was given.

A discussion ensued on the performance of the One-Stop Career Centers around dislocated workers. It was clarified that the One-Stops have until June 30, 05 to meet the performance requirements. A special meeting of the Executive Committee will be scheduled in July should the One-Stops, excluding Newark which met their goals, do not meet their performance requirements.

Chairperson Baker noted that there is concern regarding feedback. He stated that some information on an on-going bases is being requested on the One-Stops' performance. The Chair then opened the public hearing.

The following individuals spoke to the item:

Suporn Chenhansa, Interim Site Manager for Tri-Cities One-Stop Career Center, Newark

Mary Miller, Site Manager for Eden Area One-Stop Career Center

Monique Perkins, Employer Services Representative for Alameda One-Stop Career Center

Chairperson Baker closed the public hearing.

A motion to approve Recommendation Items 1-6 was made by **Jordan/Sutton/carried** (**Hewitt/Vance recused**).

**ITEM V.E. – LOCAL AREA PERFORMANCE NEGOTIATIONS FOR PY 2004/2005.**

Patti Castro presented the item. Background was given.

Chairperson Baker opened the public hearing, and with no input, closed the public hearing.

A motion to approve Recommendation Items 1-2 was made by **D. Johnson/Croswell/ carried.**

**ITEM V.F. – APPROVAL OF ANNUAL BUDGET – PY 2005/2006.** David Harkess presented the item. Background was given. There was one typo on Page 110, #10. Business Services - there are no Youth funds set aside for business services this coming year. On Page 110, #9. Systems Support, does include Youth.

Luke Sims commented that it is a large increase (40%) in #4, Page 110. County Overhead. David Harkess responded that last year's budget was under planned. As we went into the year, it became clear from the County level, that they were increasing the cost for risk management and ITD services, and there was a final determination on rent and space costs charged to the WIB Department. Those factors together presented the increase in that particular category.

Chairperson Baker opened the public hearing, and with no input, closed the public hearing.

A motion to approve the Annual Budget for Program Year 2005/2006 for Workforce Investment Act activities and services with the note on Page 110, #4. County Overhead as noted by Luke Sims that we bring clarification around this item, and delete Youth on Page 110, #9. Systems Support, was made by **Sutton/Devlin/carried.**

The meeting was adjourned.